



# TRANSFER DATA USING ARCGIS ASSISTANT

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# THE ARCGIS ASSISTANT

- The ArcGIS Assistant is a tool that allows you to easily transfer content between accounts, whether they belong to an organization such as JMU, are Public accounts, or are part of an on-prem ArcGIS Enterprise environment.
- We recommend students export any content they wish to take with them after graduation using the ArcGIS Assistant too.

# LOG IN WITH YOUR JMU ACCOUNT

To log in, be sure to choose the ArcGIS Online option, then log in as you would using to ArcGIS Online: enter the organization URL as "jmu.maps.arcgis.com", click the James Madison University button, and enter your JMU login and follow the Duo prompt.

# ArcGIS Assistant

**Inspect**  
View the underlying JSON for any item in ArcGIS Online or Enterprise.

**Update**  
Modify the URLs for services in web maps and registered applications.

**Copy**  
Search for and copy content to your account and other accounts.

Sign in with ArcGIS Online

Sign in with ArcGIS Enterprise

## Your ArcGIS organization's URL

jmu .maps.arcgis.com

Remember this URL

Continue

## ArcGIS login

Username

Password

Keep me signed in

Sign In Cancel

[Forgot username?](#) or [Forgot password?](#)

James Madison University

# LOG IN WITH YOUR PUBLIC ACCOUNT

Next you need to log into the tool using your Public Account or account of your choice.

In the Upper Left, click your account name and choose Add ArcGIS Online Account

Click the ArcGIS login instead of using the organization URL

Log in using your Public Account

User Guide Provide Feedback

**Chrissy Rothgeb**  
rothgecw\_JMU

My Content My Organization ArcGIS Online

Currently active account

James Madison University  
Chrissy Rothgeb  
rothgecw\_JMU

Add ArcGIS Online Account

ArcGIS login

Your ArcGIS organization's URL

.maps.arcgis.com

ArcGIS login

dukedog

.....

Keep me signed in

Sign In Cancel

[Forgot username?](#) or [Forgot password?](#)

# SWITCH ACTIVE ACCOUNTS

You will now see any content belonging to the last account you logged in with. Thus, if you wish to transfer from your eID and you logged in with your Public account, you'll need to switch the active account.

Again, click your account at the top-right, then choose the source account by clicking the vertical "..." button and "Switch active account".

The screenshot displays the ArcGIS Online user interface. At the top right, a user profile for "Chrissy Rothgeb" (username: rothgecw) is shown, highlighted with a red box. Below this is a green navigation bar with "My Content", "My Organization", and "ArcGIS Online" tabs. The main content area is titled "Currently active account" and shows a profile for "James M Chrissy R rothgecw" with a dropdown menu containing "Remove account" and "Sign out". Below this, under "Recent accounts", is a profile for "James Madison University Chrissy Rothgeb rothgecw\_JMU" with a green checkmark and a vertical ellipsis menu button, both highlighted with red boxes. A "Switch active account" button is also highlighted with a red box. At the bottom, there is a button labeled "Add ArcGIS Online Account" with a dropdown arrow.

# TRANSFERRING CONTENT

Select the content you wish to transfer using the checkboxes beside each item. Remember that some of your content may be under different folders and not just in your home directory.

Once you have your items selected, click the "Copy Items" button, and select the destination account.

The screenshot shows a file management interface with a table of items. The 'Copy Items' button is highlighted with a red box. A dialog box titled 'Copying 20 Items' is open, displaying a warning: 'The following item types currently only support copying by reference: Feature Service'. Below the dialog, the 'Copy Destination' section shows a list of accounts to choose from. The account 'James Madison University Chrissy Rothgeb rothgecw' is selected and highlighted in blue.

TITLE	TYPE	OWNER	CRE
<input checked="" type="checkbox"/> @OrganizationItems_2/28/2023	Administra...	rothgecw	{ } ... Feb
<input checked="" type="checkbox"/> Location Sharing	Feature Ser...	rothgecw	{ } ... Feb
<input checked="" type="checkbox"/> @OrganizationCreditsWeek_12...	Administra...	rothgecw	{ } ... Dec

20 selected Clear Selection Copy Items Move

### Copying 20 Items

The following item types currently only support copying by reference: Feature Service

Copy Destination

Choose an account to copy to... Add Account

James Madison University  
Chrissy Rothgeb  
rothgecw\_JMU

James Madison University  
Chrissy Rothgeb  
rothgecw

Select Account

# ASSISTANCE

- For more assistance, please refer to the User Guide. There is a button at the top of the ArcGIS Assistant page or go to <https://guide.assistant.esri-ps.com/>.
- For assistance logging in or other general questions, please feel free to contact Cise IT Support at [cise-it@jmu.edu](mailto:cise-it@jmu.edu).